



Basic English

3



Unit 3 Lesson 9 - Unit Review

Review the grammar points.



- Can: yes/no questions, Wh-questions
- Adverbs: adverb + verb
- Future Simple Tense
- Will vs. Be Going To
- Past Continuous Tense
- Past Continuous Tense: Questions
- Modal Verbs



Scene:

Aya, Bo, Rio, Esta, Jerrica, and Alex are graduating this month. Let's help them as they go through the graduation process and congratulate them on their graduation.



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- ☐ Step 1: Fill out the Request to Graduate Form
 - ☐ Step 2: Accomplish the Exit Clearance
 - ☐ Step 3: Do the Exit Interview
 - ☐ Step 4: Order the Graduation Cap and Gown
 - ☐ Step 5: Attend the Commencement Exercise
- 



Complete the conversation. Use **Yes/No Questions** and make **Responses** with the modal verb “Can”.

Today 8:30 pm

Hi, Jerrica. Do you have a copy of the request to graduate form?

Today 8:32 pm

Yes, I do.

Today 8:33 pm

Great. ____ (you/ send) it to me?

Today 8:34 pm

____. I can send it to you by email.

Today 8:35 pm

Thanks. ____ (you/ email) it to me now?

Today 8:35 pm

____. It's on my PC. I am on a train now. I can email it to you once I arrive home.

Today 9: 15 pm

Hey, Aya. ____ (you/ check) your email? I've already emailed you the form.

Today 9:17 pm

____. I am opening my inbox now.

Today 9:20 pm

I am filling out the form now but I am yet to accomplish this today. ____ (we/ submit) this on Thursday?

Today 9:21 pm

____. We have to submit it on Wednesday. Just try to finish it by tomorrow and hand it in via the registrar's email.



Fill out the Request to Graduate Form

Answer each question about the first person-in-charge then make WH-questions with 'can' for the second one.

clear your library responsibilities

Mr. Edward Hansen

University Librarian
University Library
Friday (8:00 – 10:00)

1



What can he do?





Where can he do it?





When can he do it?



process your tuition fee clearance

Mrs. Credence Wong

University Accounting Supervisor
University Accounting Office
Thursday (13:00 – 15:00)

2





She can ...





She can ... in ...





She can ... on ...

Write the correct adverb to complete each sentence.

clearly

punctually

greatly

easily

patiently

politely

Tips You Need to Accomplish your Clearance



First, you need to know each clearance signing schedule of each person in charge. You can check them _____ on the university's website. Second, write your personal information on the clearance _____. Third, on the scheduled signing day, make sure to arrive at the respective office _____. Fourth, if you happen to arrive late, wait _____ for your turn while you're in the queue. Lastly, talk to the person in charge _____. Throwing in a little expression of gratitude like "Thank you" would _____ make their day, too.



Accomplish the Exit Clearance

Write the correct past continuous tense of the given verb.

Interview Question: What is the most unforgettable experience you have in this university?

My most unforgettable experience happened while I _____
(take) the university entrance exam. There were 20 aspirants on that day. We
_____ (fill out) the examiner's information sheet when my phone
rang. Everyone _____ (stare) at me which made me very anxious. I
hurriedly look for my phone in the bag and turned it off. While I
_____ (do) that, the proctor approached me with a serious
expression on his face. I thought that he would escort me out but luckily I was
just let off with a warning. It was such an embarrassing experience for me.



Do the Exit Interview

Write the correct past continuous tense of the given verb.

Interview Question: What is the most unforgettable experience you have in this university?



- It was really challenging when I first auditioned for the university dance club. I didn't expect so many people would participate in it. It _____ (**overwhelm**) to see a lot of aspiring dancers in the auditorium wearing their perfect audition outfits.
- Some _____ (**wear**) casual clothes like me but most of the participants _____ (**sport**) their dancing clothes.
- The tryout was really fun and challenging. The whole dance faculty and advisors were there to evaluate our performances. They _____ (**evaluate**) us based on our dance execution and different styles of dancing.



Do the Exit Interview

Write 'will' or 'be going to' to complete each answer. Then encircle the correct function.

Interview Question: What are your plans after your graduation?



I thought about it just now. I think I _____ work in a company.



I _____ go on a short vacation. I've already made preparations for it.

Functions

Immediate
Decision

Prior Plan

Immediate
Decision

Prior Plan

Interview Question: How do you see yourself 5 years from now?



I think I _____ be successful at whatever I do.
That's just how I'd like to see myself.



I enrolled in a 5-year graduate school program,
so I _____ graduate at that time.

Functions

Prediction with
Evidence

Prediction without
Evidence

Prediction with
Evidence

Prediction without
Evidence



Do the Exit Interview

Make a WH-question or a Yes/ No Question in the simple future tense to accomplish the order form.

ORDER FORM

Name: _____ Date: _____

Graduation Cap Size: _____ ?

Graduation Gown Size: _____ ?

For Delivery? ☐ Yes ☐ No _____ ?

(IF YES) Address: _____ ?

Date of Pick-up/ Delivery: _____ ?

Receiver Contact Number: _____ ?

Available Anytime? ☐ Yes ☐ No _____ ?

Payment Method: _____ ?

Pay in Full? ☐ Yes ☐ No _____ ?

_____ Signature

Make a WH-question or a Yes/ No Question in the past continuous tense based on each answer.

Dad, during your graduation, _____?

No, I wasn't. I wasn't wearing a graduation gown.

_____?



I was wearing a formal attire.

_____?

Yes, they were. Your grandparents were proudly watching me on stage.

_____?

I was sitting next right in front of the stage.

✓ Order the Graduation Cap and Gown

Write 'will', 'should', 'can', 'could', or might to complete each sentence.
Then match each sentence to the correct speaker.



expresses an immediate decision

expresses possibility

expresses a past ability

expresses an ability

expresses a recommendation

I _____ take good pictures of them! I love taking pictures.

They _____ consider their future seriously now that they are graduates.

I _____ pose for more pictures when I was at their age.

I just got an idea. We _____ invite Bo's friends over at our house later.

I'm not really sure but Aya _____ want to focus on her career more than spending time with her friends.

