



Unit 4 Lesson 8 - Sorry for interrupting, may I raise my concern?



### Learn today's sentences.

## **Grammar Focus**

- How to Interrupt Politely
- Responding to Interruptions



## **Key Expressions**

- May I add something?
- Sorry for interrupting, may I raise my concern?



Give an opinion about the following statements.

- 1. How do you think we should deal with a noisy neighbor?
- 2. What do you think of vegetarians?

## **Word Focus**



## Listen to the teacher and repeat.



commercial



permission



copyright-free



interrupt



attractive

- Version 1
- Version 2
- Version 3
- Version 4
- Version 5 (Finalized)

finalize

### Listen to the audio and repeat.



### Aya and Mr. Yamada make their final decisions for the mobile app.

Mr. Yamada: Before I forget, we need to have the app launched by the

end of this month, so I'd like to have the final layout

submitted this week.

Aya: May I add something, Mr. Yamada?

Mr. Yamada: Yes, what is it?

Aya: I'm wondering if we could purchase some images rather than using copyright-free ones.

**Mr. Yamada:** What's your reason for that?

Aya: Commercial images are usually more attractive than these free ones.

Mr. Yamada: I see. You have my permission.

Aya: Alright then. I'll send you the final design by email this Friday.

Mr. Yamada: Terrific. I guess that's all for now.

**Jenny:** Sorry for interrupting, may I raise my concern? We will need more time to prepare for the

launch. So is it possible for you to finalize the design tomorrow, Aya?

Aya: I think it's a bit challenging for me. But I will try my best!

Jenny: Thank you so much!

### **Grammar**



## Learn how to interrupt politely.



# Interrupting Politely

Interrupting someone mid-sentence or suddenly joining in a conversation can be rude, but these expressions can help you interrupt politely.

## How to interrupt politely:

- Sorry to interrupt, but...
- Sorry for interrupting, but...
- Sorry to butt in, but...
- Can I say something?
- Can I add something?

#### More expressions:

### To Ask a Quick Question / Clarify

Can I just say something here?

Before you continue, I'd like to say something.

Sorry to interrupt, but I'd like to ask something.

#### To Join a Conversation

Sorry for interrupting, but I need to have a word with Kate.

Sorry to buttin, but I have urgent news.





## Learn how to respond to interruptions.



## Responding to Interruptions

## Allowing an Interruption

- Sure. What is it?
- No problem, go ahead.
- That's fine, what would you like to say?

## **Declining an Interruption**

- Sorry, I don't want to lose my train of thought.
- Would you mind if I finished what I was saying?
- Just a second. I'm not quite finished yet.

## CONTINUING

After someone has interrupted you, you can continue where you left off using expressions like:

- As I was saying, I think we should have our own cafeteria in the office.
- Where was I? Oh right, the CEO will be coming to inspect our work here next month, so be prepared for that.

# **Activity**



Identify whether the interruptions are polite or impolite.

1. Sorry for interrupting, but I have to be elsewhere right now
2. Be quiet. It's my turn to talk.
3. Listen to me first then I'll listen to your opinion.
4. Can I add something before you continue?
5. Before you move on, I'd like to talk a little further about
6. Hold up. What are you talking about?

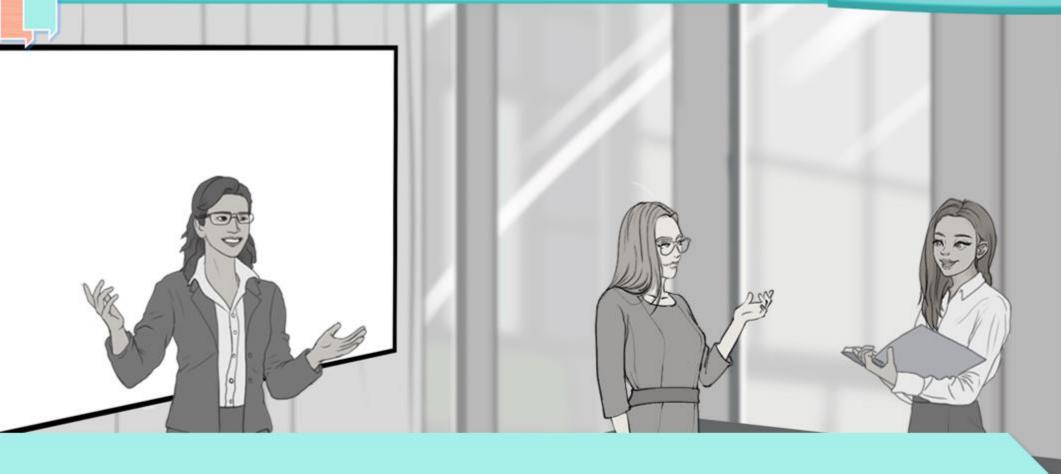
# **Activity**



## Fill in the blanks with the expressions you have learned in this lesson.

1.	A:	Thanks for your help today. I couldn't have finished the job without you.
	B:	No problem. I'm glad I could help.
	C:	(Interruption)
	B:	Sure. We're done here anyway.
2.	A:	We have received complaints from our customers that staffs don't offer help when they need it, and that's why
	B:	(Interruption)
	A:	Would you please let me finish?
3.	A:	We have decided to focus our funds on school club activities for this month.
	B:	(Interruption)
	Α.	(Allow an Interruption)





Situation: Your manager interrupted your presentation to confirm something with you. Use the expressions you learned today. (Interruptions)

## **Summary**



### Read what we learned today.



commercial copyright-free attractive finalize

Grammar Focus

How to interrupt politely

Responding to interruptions