

LEARNING GOALS

Expressing Your Opinion Concisely



Warm-up

- What are the causes of your stress?
- ♦ How do you deal with stress?





Listen to the audio.

Manager:

In dealing with job stress, finding ways to relieve it is very important. As the saying goes, "It's not stress that kills us, it's our reaction to it". In most cases, your attitude and thoughts are the real causes. By changing your attitude, stress and tension would be reduced and might even disappear. For instance, making one healthrelated commitment can offer you more energy to tackle the challenges you are facing. One small step, such as taking a short break from complicated tasks, can provide a relatively short distraction and change of scenery. Similarly, going for a walk around the block improves your mood and mental health. In brief, stress can be managed and reduced with a positive attitude and practical techniques.

Read the dialogue and answer the questions.

Manager:

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Expressing Your Opinion Concisely

1 - Opening Phrase or Statement

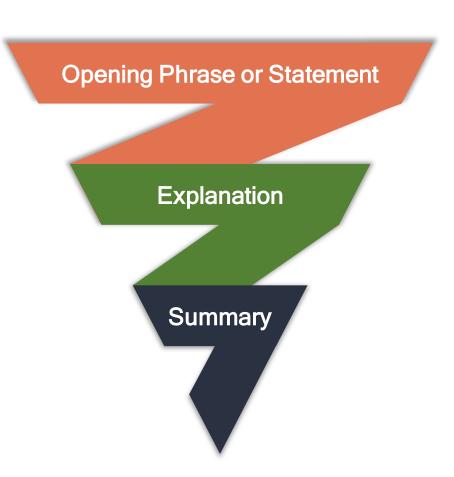
➤ The opening phrase/ statement states or expresses your opinion.

2 - Explanation

The explanation clarifies why you hold that viewpoint. This section may include a quote or an example.

3 - Summary

> The summary brings your discussion to a close.



Expressing Your Opinion Concisely

1 - Opening Phrase or Statement

- In dealing with job stress, finding ways to relieve it is very important.
- **In my opinion**, de-stressing is very hard to attain.
- I believe companies should do their very best to satisfy their employees as they are the reason behind the company's success.

You can also use:





- In my point of view...
- In my opinion...
- General Opinion
- It is said that...
- It is well known that...
- The majority of people believe...







...: Expressing Your Opinion Concisely

2 - Explanation

- As the saying goes, "It's not stress that kills us, it's our reaction to it". In most cases, your attitude and thoughts are the real causes.
- For instance, making one health-related commitment can offer you more energy to tackle the challenges you are facing.
- One small step, such as taking a short break from complicated tasks, can provide a relatively short distraction and change of scenery.

You can also use:







- as the saying goes...
- according to...
- in + (name) words...
- > Examples
 - let's say
- for instance
- such as
- for example
- similarly
- to illustrate

Expressing Your Opinion Concisely

3 - Summary

- In brief, stress can be managed and reduced with a positive attitude and practical techniques.
- As a whole, stress must be dealt with appropriately.
- Summing up, there are numerous methods for dealing with stress. You simply need to select the one that best fits your needs.

Transitional Signals for Summary





- In brief
- In short
- Altogether
- As a whole
- Summing up





.:: Expressing Your Opinion Concisely (Example)



In dealing with job stress, finding ways to relieve it is very important. As the saying goes, "It's not stress that kills us, it's our reaction to it". In most cases, your attitude and thoughts are the real causes. By changing attitude, stress and tension would be reduced and might even disappear. For instance, making one health-related commitment can offer you more energy to tackle the challenges you are facing. One small step, such as taking a short break from complicated tasks, can provide a relatively short distraction and change of scenery. Similarly, going for a walk around the block improves your mood and mental health. In brief, stress can be managed and reduced with a positive attitude and practical techniques.

Oral Practice

Scenario:

You are a team leader, and you have observed that many of your team members struggle with time management, causing them to be more stressed. Discuss with your team how they can effectively manage their time.

.:: Expressing Your Opinion Concisely

- 1. Opening Phrase or Statement
- 2. Explanation
- 3. Summary



Coffee Break

Stress Management Tips



Breathe



Socialize





Sleep







- What other stress management tips do you know?
- 2. What is the worst thing that can happen to people who can't cope with stress?

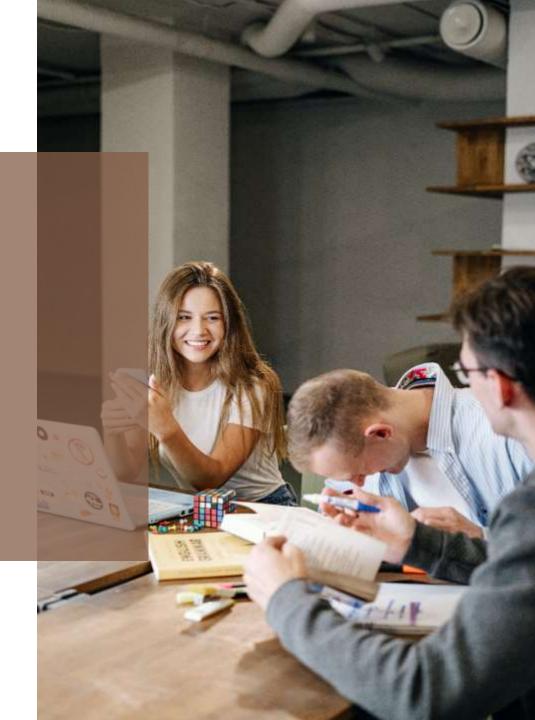
Overview

Keywords and expressions:

tension/ commitment distraction/ practical

Expressing Your Opinion Concisely:

- 1. Opening Phrase or Statement
- 2. Explanation
- 3. Summary



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