

WRITE SOURCE

Writing Guide

LESSON 1

Punctuation



Today we'll learn ...

The Rules for Using Punctuation



Lead-in

Meet the punctuation marks!

Comma



Period



Question Mark



Exclamation



Apostrophe



Hello, I'm Linda. I was born and raised in China.
I like my country very much! Do you want to be my friend?

Period



1. after a telling sentence

I like to read.

2. after an initial

Susan B. Anthony

3. after an abbreviation

Mr. Bell Dr. Wolf Mrs. Smith



Question Mark



after an asking sentence

Where are my shoes?

Do you see my dog?

Are you hungry?



Exclamation



1. after a word that shows excitement

Wow!

Help!

2. when a sentence shows a strong feeling

My dog Coco has my shoes!

Here comes the bus!



Let's Do

Add a (.), (?), or (!) after each sentence.

- ① How are you
- ② It has a big head
- ③ Wow
- ④ He's sleeping
- ⑤ What do you like to do



Let's Learn

Comma



Greeting

Dear Mary,

Date

May 20th, 2011

Thanks for the mitt. My dad and my brother throw balls to me. It's fun!

Love,

Ryan

Closing

P.S.

Today I played catch with Joe, Mike, and Ginny.

Words in a series

Let's Do

Add the missing punctuation in the letter.



March 20th 2021

Dear Uncle John

Thanks for your basketball I play it with my
friends It is fun

Love

Jenny



Apostrophe



An apostrophe is used to make a contraction.

Words

Contractions

I am	→	I'm
it is	→	it's
he is	→	He's
she is	→	she's
did not	→	didn't

Let's Do

Complete the sentences with contractions.



- ① _____ (I am) making a kite.
- ② _____ (It is) red and yellow.
- ③ He _____ (does not) like cats.
- ④ We _____ (do not) go to school on Sunday.
- ⑤ _____ (She is) happy now.



The Rules for Using Punctuation



Period



Comma



Exclamation



Question Mark



Apostrophe