

WRITE SOURCE

Report Writing

2

LESSON 55

Writing a Report
Prewrite



- Report writing shares **the facts and information** you learned about a topic.
- To find information about a topic, you can use:
 1. a book
 2. a dictionary
 3. the internet and more



Find information
in different ways!



Today we'll learn ...



The Writing Process of a Report: Prewrite



Leafy Sea Dragon

The leafy sea dragon is unusual. It looks like a sea horse with green and yellow leaves.

It lives in the ocean by Australia. It hides in kelp forests. Kelp is giant seaweed. The sea dragon eats tiny shrimp and small fish. It uses its mouth like a straw.

The father sea dragon takes care of the babies. He keeps them in a pouch on his body.

How did
I write my
report?



Let's Learn

I saw this
animal at
an aquarium
before!

Step 1: Choose

electric eel



aardvark



leafy sea dragon



fruit bat



koala



Let's Learn

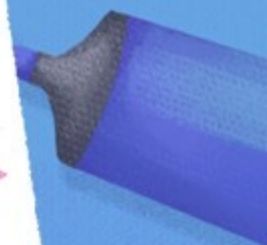
I read a lot
about the
topic.

Step 2: Read

My topic:
leafy sea dragon



Do you have any
other ideas to find
information?



Let's Learn

Step 3: Answer

I made a grid to help me gather information I need.



Gathering Grid

Topic: Leafy Sea Dragon

1. What does the animal look like?

2. Where does it live?

3. What does it eat?

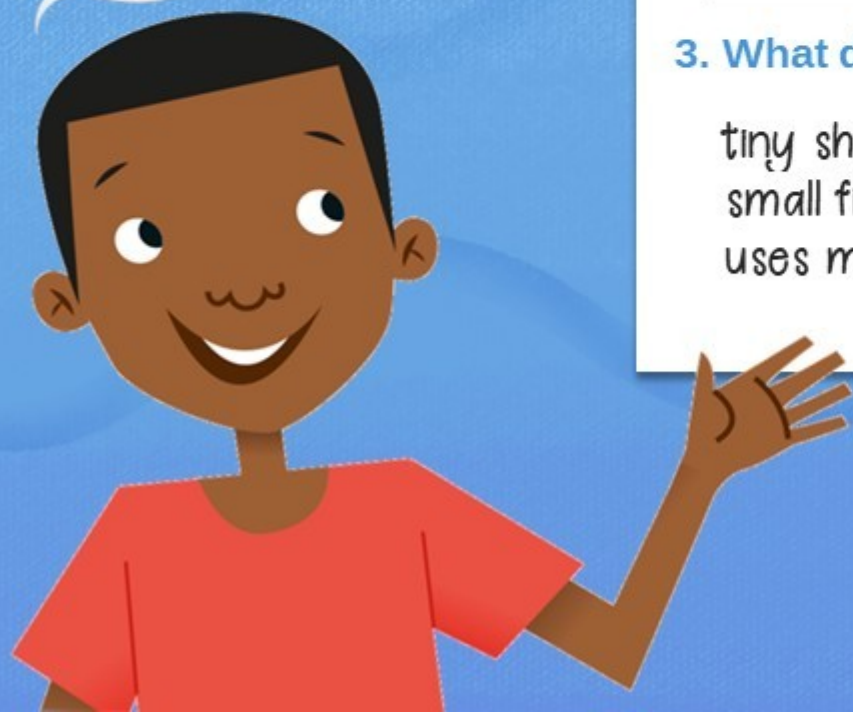
4. What are other interesting facts?



What questions do we need to answer?

Let's Learn

Next, I answer
these questions
with simple words
and phrases.



Gathering Grid

Topic: Leafy Sea Dragon

1. What does the animal look like?

sea horse
green and yellow
leaves

2. Where does it live?

kelp forests
ocean
Australia

3. What does it eat?

tiny shrimp
small fish
uses mouth like a straw

4. What are other interesting facts?

father takes care of the baby's
pouch on his body



Let's Think

Do you think this grid is important for writing? Why?

Gathering Grid

Topic: Leafy Sea Dragon

1. What does the animal look like?

sea horse
green and yellow
leaves

2. Where does it live?

kelp forests
ocean
Australia

3. What does it eat?

tiny shrimp
small fish
uses mouth like a straw

4. What are other interesting facts?

father takes care of the baby's
pouch on his body

How can we
use the grid for
writing?



Let's Do

Imagine you're going to write a report about **whale sharks**.

You found some information online.



Whale sharks are the largest fish in the world. They look like whales. But they are not whales; they are sharks. Whale sharks can grow up to 40 feet (12 meters) long and weigh 20.6 tons. Most whale sharks live in the Indian and Pacific oceans. They eat plankton, shrimp, tuna and so on. They also eat fish eggs. They may live 100 to 150 years.



Let's Do

Finish your gathering grid.



Take a picture of it
for the next class.



Use simple
words or phrases
to answer!



Gathering Grid

Topic: Whale Sharks

1. What does the animal look like?

2. Where does it live?

3. What does it eat?

4. What are other interesting facts?

Prewrite

Write

Revise

Edit

Publish



CHOOSE the topic.

Choose the topic you're familiar with.



READ about the topic.

Read books about your topic, or you can also use different ways to find more information.



ANSWER a gathering grid.

Answer the questions on the gathering grid with simple words or phrases.

